

## **Review of the Bilingual Education Programme (BEP) in secondary schools in Spain**

### **Clarification Questions and answers:**

#### **1. Can you tell me more about what you expect from Annex 2 Supplier Response SV01. Should I look into our University policy in this sense?**

This is a mandatory part of all British Council tenders. You are most likely to find University policy under Health & Safety protocols. You can add anything you think appropriate to this as you see fit.

#### **2. In the Annex 2 Supplier Response “Knowledge and experience” and “Methodology and Approach” sections, is there a word limit (as in the “Social value response”) or at least recommended length?**

In retrospect we should have set a word limit, but it is too late now that the information is out in the public sphere. Our recommendation would be to limit the longer sections to an absolute maximum of about 1000 words / 2-3 sides (not including attached cvs or bios). However, we will not make this a factor in evaluating the bids.

#### **3. In the Annex 2 Supplier Response KE01 subheading, should I refer to the members of the research team I have in mind, and do I need to include their names and bios?**

Yes. We would expect information on the project lead here, alongside information on the team with as much certainty as you can have. The strength of the team is a key part of how we will evaluate the bid so please attach bios/CVs of all, and include anything else you think is relevant here.

#### **4. Can the team include researchers who belong to other universities?**

Yes, the team can come from any university or can be freelancers if that's who you want to include. We will sign the contract with the lead university, but the researchers/collaborators don't all need to work there. Putting the team together is up to you.

#### **5. In Annex 3 Pricing Approach & Cost Breakdown Template should we budget to pay participating researchers for their work, as in European projects?**

It is up to you as to how you plan to split/spend the budget against the categories outlined in the RfP (including 'other', which you'd need to explain). 'Gastos de Personal / Staff costs (including external consultants)' is contemplated in this, so we're asking you to tell us now how you expect to use the budget, including on payments to people. We'll pay the budget to the institution which wins the bid as outlined in the RfP.

#### **6. Should we budget conferences and publications?**

No. This Review has a purely internal-programme focus to help us shape our work in BEP Secondary going forward. All meetings, presentations &/or

publications will be BEP-internal and we will cover separately the cost of anything beyond what is explicitly mentioned in the Request for Proposals.

Should something come up in the review that might lend itself to a new, separate research project going forward with results which could be shared more widely, then we can discuss this at the time, but there are no external-facing presentations in this current proposal.